



Certified Municipal Clerks and Master Municipal Clerks Training Institute

February 18-20, 2015 | Tuscaloosa, AL | Bryant Conference Center

Wednesday, February 18, 2015

- 7:00-8:00 a.m.** **Registration & Breakfast**
- 7:50 a.m.** **Welcome/Announcements**
- 8:00-10:00 a.m.** **Branding – “Made in Alabama”**
Greg Canfield, Secretary of Commerce, State of Alabama
- 10:00-10:15 a.m.** **Break**
- 10:15 a.m.-12:15 p.m.** **Recovery and Planned Economic Development**
Mayor Walt Maddox, City of Tuscaloosa
- 12:15-12:45 p.m.** **Lunch Provided & IIMC Update**
Lynnette Ogden, MMC, Millport Town Clerk, IIMC Region III Director
- 12:45-1:45 p.m.** **ACA Update for Municipal Clerks**
Donna Catron, Prestige Partners, LLC; Brian McQuain, Ratcliff Law Firm; Ken Melichar, ACA Compliance Solutions; Clint Jones, Symbol Health Solutions; Rick Lender, C2 Wealth Strategies
- 1:45-3:00 p.m.** **Newly Appointed Governmental Relations Manager – How She Can Help You**
Arleen Alexander, Governmental Relations Manager, Alabama Department of Revenue
- 3:00-3:15 p.m.** **Refreshment Break**
- 3:15-5:00 p.m.** **Preparing for the Bicentennial and Municipal Grant Opportunities**
Jay Lamar, Director, Alabama Bicentennial Commemoration

Thursday, February 19, 2015

- 7:00-8:00 a.m.** **Breakfast**
- 7:50 a.m.** **Welcome/Announcements**
- 8:00-10:00 a.m.** **Conflict Resolution and Dealing with Difficult Situations**
Janice Palmer, Workforce Development Specialist, The University of Alabama

Thursday Continued

- 10:00-10:15 a.m.** **Break**
- 10:15 a.m.-12:15 p.m.** ***Conflict Resolution Presentation Continued***
- 12:15-12:45 p.m.** **Lunch Provided**
- 12:45-1:45 p.m.** *Barbi Lee, CPM, Chief, Finance & Administrative Division, Alabama Ethics Commission*
- 1:45-3:15 p.m.** ***Conflict Resolution Presentation Continued***
- 3:15-3:30 p.m.** **Refreshment Break**
- 3:30-5:00 p.m.** **Legislative Update**
Ken Smith, Executive Director, Alabama League of Municipalities
- 6:00 p.m. - *Until*** **Networking Dinner (Dutch Treat) - Location TBA**

Friday, February 20, 2015

- 7:00-8:00 a.m.** **Breakfast**
- 7:50 a.m.** **Welcome/Announcements**
- 8:00-11:00 a.m.** **CMC: Drafting and adopting ordinances & resolutions – Ken Smith**
ALISON, State Code References, etc.
Ken Smith, Executive Director, Alabama League of Municipalities
- MMC: Government Transparency and Paperless Agendas**
Rebecca Leavings, MMC, City of Vestavia Hills
- 11:15 a.m.-12:15 p.m.** **Review/Test/Graduation/Adjourn**