



Certified Municipal Clerks and Master Municipal Clerks Training Institute

October 26-28, 2016 | Tuscaloosa, AL | Bryant Conference Center

Wednesday, October 26, 2016

7:00-7:50 a.m.	Registration & Breakfast
7:50-8:00 a.m.	Welcome & Announcements
8:00-10:00 a.m.	Resiliency and Difficult Situations <i>Janice Palmer, Workforce Development Specialist, Human Resources The University of Alabama</i>
10:00-10:15 a.m.	Beverage Break
10:15-12:00p.m.	Resiliency and Difficult Situations <i>Continued</i>
12:15-1:15 p.m.	Lunch Provided - BBQ Buffet IIMC Update <i>Lynnette Ogden, MMC, Past IIMC Region III Director Town of Millport</i>
1:30-2:30 p.m.	The Census is Not a 10 Year Event <i>Myles Mayberry, Executive Director, Alabama State University Center for Leadership and Public Policy</i>
2:30-3:30 p.m.	National Incident Management System <i>Jim Golden, Alabaster Fire Chief City of Alabaster Fire Department</i>
3:30-3:45 p.m.	Refreshment Break
3:45-5:00 p.m.	Controlling Risky Business <i>Scott Kramer, City/County Director of Risk Management Montgomery County Commission</i>

Thursday, October 27, 2016

7:00-7:50 a.m.	Breakfast
7:50-8:00 a.m.	Welcome & Announcements
8:00-9:00 a.m.	Limiting Risk/Advice & Direction/Reducing Premiums <i>Will Strength, Loss Control Representative Jennifer Long, Senior Claims Adjuster Mike Gardner, Account Executive Alabama Municipal Insurance Corporation</i>
9:00-10:00 a.m.	Workers Compensation 101 <i>Chad Moore, General Counsel Millennium Risk Managers</i>
10:00-10:15 a.m.	Beverage Break

10:15-12:15 p.m.	Positive Uses of Social Media <i>Maria Ford, Marketing</i> <i>The University of Alabama</i>
12:15-1:15 p.m.	Box Lunch
1:30-2:30 p.m.	Magistrate Duties, Legalities of Issuing Warrants & the Hearing Process <i>Bettye King, Court Administrator</i> <i>Birmingham Municipal Clerk</i>
2:30-3:30 p.m.	New Legislation, DUI Law, Changes and Updates, Probation, etc. <i>Susan Fuqua, Court Administrator</i> <i>City of Hoover</i>
3:30-3:45 p.m.	Refreshment Break
3:45-5:00 p.m.	New Legislation, DUI Law, Changes and Updates, Probation, etc. <i>Continued</i>
6:30 p.m.	Networking Dinner Side by Side Restaurant, Embassy Suites, 2410 University Blvd., Tuscaloosa, AL 35401 <i>Meet at restaurant, Dutch treat, Reservations under Municipal Clerks</i>

Friday, October 28, 2016

7:00-7:50 a.m.	Breakfast
7:50-8:00 a.m.	Welcome & Announcements
8:00-9:30 a.m.	Council Meeting Process: Dealing with Difficult Situations <i>Ken Smith, Executive Director</i> <i>Alabama League of Municipalities</i>
9:30-11:00 a.m.	Wage & Hour Regulations – FLSA’s new Overtime Rules <i>Gregg Smith, Attorney at Law</i> <i>Granger Thagard & Associates, Inc.</i>
11:15-12:15 p.m.	Review & Graduation <i>Evaluations to be emailed</i>