



51st Annual Municipal Management Training Institute for City Clerks and Administrators

November 30 - December 2, 2016 | Marriott Shoals Hotel & Spa | Florence, AL

WEDNESDAY, NOVEMBER 30

- 1:00-2:45 pm Registration & Exhibits
- 2:45-3:00 pm Welcome & Announcements
- 3:00-5:00 pm Active Shooter Training
Mark Seguin, CEO, TBG Solutions Incorporation

THURSDAY, DECEMBER 1

- 7:45-8:45 am Registration, Breakfast & Exhibits
- 8:45-9:45 am Business Meeting
- 9:45-11:45 am Fraud Presentation
Brian Barksdale, CPA, Carr, Riggs & Ingram, LLC
- 11:45-12:45 am Lunch
- 1:00-3:00 pm TBA
Drew Burk, Training Manager, Jefferson County
- 3:15-5:00 pm E-Verify Webinar
Gloria Aitken, Outreach, United States Citizenship and Immigration Services
- 6:00-9:00 pm Banquet (Officer Induction, Buffet Dinner, DJ, Silent Auction Bidding)

FRIDAY, DECEMBER 2

- 7:45-8:45 am Breakfast & Exhibits
- 8:45-9:00 am Welcome & Announcements
- 9:00-11:00 am Legislative Outlook
Ken Smith, Executive Director, Alabama League of Municipalities
- 11:00-12:00 am Bicentennial
Jay Lamar, Executive Director, Alabama Bicentennial Commission
- 12:00 pm Silent Auction Winners & Adjourn