



Revenue Officers Certification Training Institute October 4-6, 2017 | Bryant Conference Center | Tuscaloosa, AL

Wednesday, October 4, 2017

- 7:30 - 8:15 a.m. Registration & Breakfast
- 8:15 - 8:30 a.m. **Welcome**
Cameron Grounds, City of Madison
- 8:30 – 10:00 a.m. **License 200** - Licensing businesses that are governed in part by State Boards and how those State Boards affect what a municipality does when licensing them within their specific community. (With an emphasis on more common situations within municipalities)
Bill Fetner, City of Orange Beach
Cameron Grounds, City of Madison
- 10:00 – 10:15 a.m. Break
- 10:15 – 11:45 a.m. **Commerce 200** - Advanced discussion of the commerce clause in interstate commerce and what different requirements are placed on municipalities because of interstate commerce.
Jarrod Simmons, City of Jacksonville
- 11:45 – 1:15 p.m. Lunch On Your Own
- 1:15 – 2:45 p.m. **Enforce 200** - Issuing citations, municipal offense tickets, summons, warrants, etc. (Criminal Prosecution through the court system)
Billy Handley, City of Cullman
- 2:45 – 3:00 p.m. Cookie Break
- 3:00 – 4:30 p.m. **Law 200 – (please bring a copy of your city business and tax license to this class)**
Discuss legal resources. Explanation of legislative process, municipal ordinances and court rulings are cataloged so the revenue official are trained in researching this information. Outline of the attorney general's office and duties plus how attorney general opinions are developed and what affect they have on revenue collections of taxes and licenses.
Lori Lein, General Counsel, Alabama League of Municipalities
- Hospitality Suite – Hotel Capstone**

Thursday, October 5, 2017

- 7:30 - 8:15 a.m. Breakfast
- 8:15 – 9:15 a.m. **League Update**
Lori Lein, General Counsel, Alabama League of Municipalities
Kayla Farnon, Advocacy & Communication Coordinator, Alabama League of

Municipalities

- 9:15 – 9:30 a.m. Break
- 9:30 – 11:00 a.m. **Profiles 200** - The importance of the revenue officer developing intra-departmental relations for the purpose of having complete compliance from businesses within their cities.
Kimberly Kennedy, Jefferson County Personnel Board
- 11:00 – 12:30 p.m. Lunch On Your Own
- 12:30 – 2:00 p.m. **RevAdmin 200** - Municipal and County co-operation and the importance of building relationships with other local governmental entities to combine efforts to address common issues.
Gwendolyn Hall, City of Mobile
- 2:00 – 2:15 p.m. Cookie Break
- 2:15 – 3:45 p.m. **Taxes 200** - Alternative revenue sources available to municipalities.
Jack Bankston, City of Mountain Brook
- 3:45 – 4:45 p.m. **Question and Answer Session**
Bill Fetner, City of Orange Beach
Cameron Grounds, City of Madison
- Hospitality Suite – Hotel Capstone**

Friday, October 6, 2017

- 7:30 – 8:30 a.m. Breakfast
- 8:30 – 10:00 a.m. **Audit 200** – Explanation of the audit functions and the benefits to municipalities.
Faye Comer, City of Montgomery
- 10:00 – 10:15 a.m. Break
- 10:15 – 10:30 a.m. Graduation Recognition
- 10:30 – 11:00 a.m. Review Session
- 11:00 – 12:00 p.m. Session Test